



Central Office Collocations Manager Tulsa, Oklahoma or Louisville, Colorado

Zayo Bandwidth is a fast growing facilities-based telecommunications service provider located in Louisville, Colorado, with operations in Tulsa, Oklahoma and other cities in the United States. Zayo is seeking an Access Planner at its Tulsa, Oklahoma office to manage its central office collocations with various Incumbent Local Exchange Carrier (ILEC) central office collocations throughout the United States. Responsibilities will include (i) the preparation and submitting proper applications for new central office collocations, (ii) the review and understanding of ILEC tariff information, (iii) providing information to internal teams as the subject matter expert on central office collocation process and costs, (iv) the management of central office collocation Circuit Facility Assignment (CFA) capacity, and (v) developing and maintain accurate inventory records of the central office collocation facilities.

REQUIRED SKILLS

- Excellent written and verbal communications skills.
- Strong analytical and organizational skills.
- Business minded and able to maintain a commercial focus.
- Excellent interpersonal skills and an ability to interact effectively with all personnel and customers.
- Willingness to roll up his/her sleeves.
- High energy individual with strong work ethic.
- Attention to detail and the ability to manage a high-volume workload efficiently and effectively.
- Autonomous yet comfortable teaming with others on various projects.
- Ability to maintain confidentiality.
- Proficient with Word, Excel, and Power Point.

REQUIRED EXPERIENCE

- Knowledge of telecommunications industry, minimum 3 years of experience required.
- Proven experience and understanding of the ILEC central office process and procedures.
- High school diploma required. A Bachelor's degree in technology, engineering, business, finance, or computer science preferred.

OTHER RELEVANT EXPERIENCE

- Knowledge of the state Interconnection Agreement (ICA) processes for ILEC's
- Experience with a telecommunication's inventory management database (i.e. Metasolv)

Zayo Bandwidth is an equal opportunity employer M/F/D/V
Apply at: Jobs@zayo.com